



Wilkes East  
Neighborhood  
Diversity, Harmony,  
Community – together we  
can make a difference!

# WENA BOARD MEETING MEETING MINUTES

CORRECTED (TITLE  
OF DOCUMENT)

14 July 2025

Zoom link:

<https://us02web.zoom.us/j/84584984158?pwd=v3bMPdSUK39Xb59omTOU0wFv8bsaTA.1>

The Zoom AI summary starts on page 3.

Call to Order	Kris	6:45
Roll Call of the Board: Kris (president), Bob (media), Greg (land use), Claudette (treasurer), Janet (secretary) were present.	Kris	2 min.
Secretary	Janet	1 min.
<ul style="list-style-type: none"><li>Approval of 9 June 2025 Board minutes<ul style="list-style-type: none"><li>Claudette moved to approve, Greg seconded. All approved.</li></ul></li></ul>		
Treasurer	Claudette	5 min.
<ul style="list-style-type: none"><li>We paid Waste Management what we owed from the Spring Cleanup Day. We have money left over.</li><li>\$1335.42 for the big dumpster, \$151.74 for the little dumpster. \$2281.24 in grant money is left. Other expenses were also paid.</li><li>We also collected \$751 in donations on Spring Cleanup Day.</li><li>Kris called Steve at the Moose Lodge to ask whether we would give them a donation, and he said it's up to us.</li><li>We could donate \$500. That would leave us \$251 for our expenses.</li><li>We could possibly pay for our expenses next year, including Spring Cleanup Day.</li><li>We have \$4164.67 left in our account.</li><li>Print costs<ul style="list-style-type: none"><li>March 2025, \$306 for 1500 newsletters.</li><li>May 2025, \$180 for 1000 flyers for the Spring Cleanup Day.</li></ul></li><li>Decision: Janet made a motion to donate \$500 to the Moose Lodge. Seconded by Claudette. All approved. Moose Lodge can make the decision about what to use it for.</li><li>Website bill May 27 to August 27 2025, Bob sent the bill \$23.10 to Claudette. Motion to pay the bill was made by Greg, seconded by Claudette, approved.</li><li>Signatures<ul style="list-style-type: none"><li>Claudette: Since Kris and I are the only ones on the checking account, I guess she should be my second signature on checks</li></ul></li></ul>		

over \$100. The bank would not know any of our other names. Do you agree? Or is the second signature just for our own security? Tabled.

- Kris will check with Eric Elkay (board member at large) about being a third person authorized to sign checks over \$100.

Land Use Officer

Greg

5 min.

- Greg to report follow-up with Metro regarding unused monies left from Spring Clean Up (see the Treasurer's report, above).
- Update on the food carts on Glisan
  - Greg: On that property, a tree was removed because of root rot. The removal was permitted; however, the property owners must either plant a tree or pay into the tree fund. Tabitha in COG says the project's status still in the pre-app stage and the owner is talking to COG about some questions. The project is in limbo, so no ENN is planned yet. Greg told Tabitha that the weeds are overgrown. We should report it on MyGresham.
  - Claudette will fill out a MyGresham complaint about the tall grass, it needs to be kept cut down.

Kris / Greg

Kris, Greg

15 min.

- Status of the city matching grant: We will get \$1300 (approx.) from the grant. All six applicants got the same amount of money. (See discussion, above.)
- Zoom account update. Greg will do modifications on the account after this meeting. He'll see if he can use the new WENA email address that Janet set up and replace the one that we used to have (which doesn't work).

August public meeting speakers

All

10 min.

- Police officer Lt. Don Livingston, (or someone else) to talk about strangers and how to deal with campers in the neighborhood and the parks (need to confirm). We may be able to get someone from the Homeless Department
- Kris will contact Jessica Harper, Gresham Homeless Department about speaking in August.
- We could ask Carol Rulla to speak.

Open Agenda

All

15 min.

- Jan Han, re: the otter to be replaced in Nadaka Park.
  - Jan told Kris that the city arts committee is concerned about putting the new otter sculpture in Nadaka Park, and they want to put it somewhere else due to safety (theft) concerns. Kris suggested that the otter sculpture be kept at its shop until Spring. Joan Albertson paid to have it installed in the Nadaka Park.

- Jan Han is going to die soon and we discussed having it installed before she dies. She's planning to be at the public meeting in August.
- Mailbox status and business insurance
  - The post office requires business insurance. Kris talked to the city and they are concerned about liability insurance. We could consider the UPS store next to Albertson's.
- Kris will ask Jason Naumann to write an article about Rockwood Commons / tool library for the newsletter.
- Greg will write something about the Spring Cleanup Day for the newsletter.
- Discussion on signatures (see above.)
- Cook Plaza meetings, sponsored by Vince Jones-Dixon – the one on 7-9-25 was a disappointment because it was not about Cook Plaza.

Adjournment: Kris moved to adjourn, Bob seconded it, all approved.

8:05

## **NEXT! Public Meeting: August 11, 2025**

### **Here are the Zoom AI notes, unedited:**

#### Quick recap

The meeting began with technical difficulties and attendance issues, followed by discussions about the Inflation Reduction Act's impact on Gresham and various neighborhood concerns including water main work and homeless activity. The group addressed financial matters including liability insurance requirements for a post office box, grant funds allocation, and donations to local organizations. They concluded by discussing website services, newsletter content planning, and potential speakers for upcoming meetings, while also addressing various neighborhood development projects and the reinstallation of an otter statue in the park.

#### Next steps

- Claudette: Contact Steve from Moose Lodge to confirm check payment details and prepare a \$500 donation check
- Claudette: Coordinate with Chris to get the check signed
- Bob: Contact Eric about becoming a third signatory on the bank account
- Claudette: Contact code compliance regarding overgrown grass at 17905 NE Gleason property and submit a complaint with photos through MyGresham app
- Greg: Test and implement modifications to the Zoom account using Janet's new email address and collaborate with Janet on trial runs

- Greg: Ensure secure mounting plans are in place for the reinstallation of the "Slider" otter statue in the park
- Bob: Contact Jessica Harper about speaking at the next meeting regarding Gresham's Day Center
- Newsletter Contributors: Submit all newsletter content to Bob by Friday, August 18th, 5 PM
- Wilkes: Write an article about the neighborhood cleanup event with pictures for the newsletter by Friday, August 18th
- Wilkes: Submit Land Use update for the newsletter by Friday, August 18th
- Bob: Contact Jason Nauman by Friday for potential newsletter content
- Claudette: Issue check for \$23.10 to Bob for website expenses
- Wilkes: Send the AI document to Janet
- Janet: Include in meeting minutes that Moose Lodge can make their own decision about how to use the donation funds

## Summary

### **Waiting for Quorum and Updates**

The meeting began with technical difficulties as some participants had trouble accessing the video conference. Janet attempted to contact Chris, who was absent, but her call went to voicemail. The group discussed the quorum requirement, which was clarified to be four members. They waited a few minutes for Chris to join, during which Bob offered to go to her house to check on her. The conversation then shifted to casual discussion about the weather and Janet's experience with the heat. Wilkes mentioned his yard maintenance routine of pulling weeds.

### **Gresham Inflation Act Discussion**

The group discussed Janet's article about the Inflation Reduction Act's impact on Gresham, which she is struggling to complete due to word count constraints. They examined Google Maps screenshots of an airplane flying over the neighborhood and discussed the Columbia Slough Canoe Launch area, noting its exclusion from the Wilkes Community Group boundary and the presence of homeless activity in the area. Wilkes shared information about water main work on Sandy Boulevard and mentioned that the Columbia Slough area is home to bald eagles and nutria, though access to the stairs near their office has been restricted due to homeless concerns.

### **Post Office Box Insurance Requirement**

The group discussed the requirement for liability insurance for a post office box, which would cost approximately \$1,300 and would need to be paid from the organization's budget. Bob explained that this was a new requirement from the post office and that they had discussed it with the city, who suggested it as a way to cover potential liability costs. Claudette reported that the organization currently has \$4,187.72 in funds, which led to a discussion about whether to proceed with the insurance or use the USPS location at Albertsons as a backup option.

### **Metro Grant Fund Allocation**

The board approved the meeting minutes and discussed the remaining grant funds from Metro, which total \$2,281.24 after paying for waste management services. They agreed to use this money for next year's cleanup rather than returning it, as Greg suggested keeping the communications open about their intentions. Bob and Janet calculated that the cost for next year's cleanup would likely be similar to this year, with a potential savings of around \$200 due to reduced expenses for flags, vests, and a smaller dumpster.

### **Financial Decisions and Budget Review**

The group discussed financial matters, including donations and budgeting. They agreed to give the Moose Lodge \$500 to help with fire damage, as they had sufficient funds. Bob considered using some newsletter budget to save money, but the group needed to confirm the exact number of newsletters printed. Claudette agreed to look up the invoice details to determine the exact quantity. They also discussed the cost of printing, noting that it could vary based on quantity.

### **Moose Lodge Donation and Signatures**

The group discussed donating \$500 to the Moose Lodge to help cover costs from a recent fire and other expenses. They also talked about adding a third signature to their checking account, with Janet nominating Bob for the role. The group agreed to table the decision on the third signature until they could contact Eric, who was absent from the meeting.

### **Glisan Street Food Cart Project**

The group discussed the status of a proposed food cart development on Northeast Gleason Street, where a tree was recently removed due to disease. Greg reported that the project is currently in pre-application stage with the city of Gresham, with no progress made since May despite earlier plans. Claudette expressed concern about overgrown vegetation on an adjacent vacant property, which Greg suggested reporting to code compliance through the city's website, while Bob clarified the property boundaries and confirmed that Unity, a company that relocated from 181st between Stark and Burnside, now occupies the adjacent building to the west.

### **Zoom Account and Food Cart Updates**

The group discussed several topics, including grocery cards, food carts, and the Zoom account update. Wilkes reported finding a solution to access the Zoom account using Janet's email address, which would prevent the need to create a new account. They agreed to test this solution after the meeting. Claudette inquired about the address of the food cart plot, which Wilkes provided as 1705 Northeast Gleason. The group also briefly discussed a proposal for outdoor storage equipment at 1721 Northeast Sandy Boulevard, which Wilkes noted was already being done but required a permit. Bob mentioned receiving a call from Jan Hahn regarding August public meeting speakers, but the details were not provided in the transcript.

### **Otter Statue Reinstallation Plan**

The group discussed reinstalling an otter statue in the park, with Janet donating the funds for its return. The City Arts Committee expressed safety concerns, but the group agreed to reinstall it before Joan Albertson, who funded the original installation, passes away. They decided to use secure mounting techniques, potentially including aircraft cable and multiple bolts, to prevent future theft. The statue, which is one of a limited edition, will be installed in the fall and secured with tamper-proof measures.

### **Day Center Speaker Selection Discussion**

The group discussed inviting Jessica Harper, the Community Services Manager from the City of Gresham, to speak about their day center, comparing it to the proposed day center at Cook Plaza. They expressed frustration with a recent meeting about Cook Plaza, which they felt diverted attention from the main topic and provided limited useful information. The group also considered inviting Carol Rula as a speaker, acknowledging her extensive knowledge of the area and her upcoming retirement.

### **Website Payments and Newsletter Planning**

The group discussed website payment and newsletter content. Bob presented a \$2,310 invoice for website services from May 27 to August 27, which was approved for reimbursement. Janet and Wilkes agreed to provide content for the newsletter, with Janet working on a draft and Wilkes offering to write about land use. Bob requested additional articles by Friday, including one from Jason Nauman about his work with Rockwood Common. The group also discussed the need for neighborhood cleanup coverage and pictures, with Wilkes agreeing to write about it. Bob emphasized the importance of having enough newsletter content to avoid using large print. xxx

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